



Ref.No.NB.MCID / 670 - 671 /DAY-NRLM-Policy/ 2020-21

Circular No. 277 / MCID - 03 / 2020

8 October 2020

(1) The Chairman
All Regional Rural Banks (RRBs)

(2) The Managing Director
All State Cooperative Banks / District Central Cooperative Banks

Madam / Dear Sir,

Master Circular on Deendayal Antyodaya Yojana - National Rural Livelihoods Mission (DAY-NRLM) & Interest Subvention Scheme for Women SHGs under DAY-NRLM for the Year 2020-21

Please refer to our Circular letter NB.MCID /1836-1838/DAY-NRLM-Policy/ 2019-20 dated 12 December 2019 on the captioned subject. The Master Circular on Deendayal Antyodaya Yojana - National Rural Livelihoods Mission (DAY-NRLM) and revised guidelines for operationalization of Interest Subvention Scheme for the year 2020-21 under DAY-NRLM are annexed herewith (Annexure I & II). Please ensure adherence to the instructions.

2. The detailed guidelines on the availability of concessional refinance from NABARD for financing the Women SHGs under the scheme will be issued separately.

3. Banks may submit the interest subvention claims for Category-I districts (list of 250 districts in Annexure III) in prescribed forms (Annexure VI & VII) for the quarters ended 30 June 2020 and 30 September 2020, immediately.

Yours faithfully

(R Tshering)
Chief General Manager

Encl: As above

राष्ट्रीय कृषि और ग्रामीण विकास बैंक

National Bank for Agriculture and Rural Development

सूक्ष्म ऋण नवप्रवर्तन विभाग

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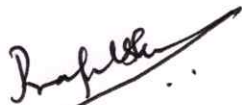
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Endt.No.NB.MCID/672-673 / DAY-NRLM-Policy / 2020-21 of date

Copy forwarded for information and necessary action to:

- i. The Secretary to the Government of India, Department of Financial Services, Ministry of Finance, Jeevan Deep Building, Parliament Street, New Delhi 110 001.
- ii. The Secretary to the Government of India, Ministry of Rural Development, Krishi Bhavan, New Delhi - 110 001.
- iii. The Joint Secretary / Mission Director, Aajeevika, National Rural Livelihood Mission (DAY- NRLM), Ministry of Rural Development, Government of India, 7th Floor, NDCC Building, Jai Singh Road, New Delhi - 110001.
- iv. The Secretary to the Government of India, Ministry of Agriculture & Farmers' Welfare, Department of Agriculture and Cooperation, Government of India, Krishi Bhavan, New Delhi - 110 001.
- v. The Chief General Manager, F.I.D.D., Reserve Bank of India, Central Office, 10th Floor, Central Building, P.B No. 10014, Mumbai - 400 001.
- vi. The Executive Assistant to Chairman, NABARD Head Office, Mumbai.
- vii. The Executive Assistant to Deputy Managing Directors, NABARD Head Office, Mumbai.
- viii. The Chief General Manager / General Manager / Officer-in-Charge, NABARD, Regional Office with the request to bring the contents of the circular to the notice of Registrar of Cooperative Societies of the State / Cooperative Banks and RRBs operating in the state.
- ix. The Chief General Manager, NABARD, All HO Departments, Mumbai.
- x. The Director, Bankers' Institute of Rural Development (Society), Lucknow.
- xi. The Joint Director(s), Bankers' Institute of Rural Development, Mangaluru & Bolpur.
- xii. The Principal, College of Agricultural Banking (CAB), Pune.
- xiii. The Principal, National Bank Staff College (NBSC), Lucknow.



(Prafulla T. Kurien)
Deputy General Manager

Annexure – 1

Master Circular - Deendayal Antyodaya Yojana - National Rural Livelihoods Mission (DAY-NRLM)

1. Background

The Ministry of Rural Development (MoRD), Government of India launched the National Rural Livelihood Mission (NRLM) by restructuring Swarnajayanti Gram Swarajgar Yojana (SGSY) with effect from 01st April 2013 (RBI Circular No. RBI/2012-13/559 dated 27 June 2013). NRLM was renamed as DAY-NRLM (Deendayal Antyodaya Yojana - National Rural Livelihoods Mission) w.e.f. March 29, 2016 .The DAY-NRLM is the flagship program of Govt. of India for promoting poverty reduction through building strong institutions of the poor, particularly women, and enabling these institutions to access a range of financial services and livelihoods. DAY-NRLM adopts a demand driven approach, enabling the States to formulate their own State specific poverty reduction action plans. The blocks and districts in which all the components of DAY-NRLM would be implemented, either through the SRLMs or partner institutions or NGOs, would be the intensive blocks and districts, whereas remaining would be non-intensive blocks and districts. The key features of DAY-NRLM have been furnished in Annex I (a).

2. Women SHGs and their Federations

2.1 Women SHGs under DAY-NRLM consist of 10-20 persons. In case of special SHGs i.e. groups in the difficult areas, groups with disabled persons, and groups formed in remote tribal areas, this number may be a minimum of 5 persons.

2.2 DAY-NRLM promotes affinity-based women Self Help Groups (SHGs).

2.3 Only for groups to be formed with Persons with disabilities, and other special categories like elder, transgender, DAY-NRLM will have both men and women in the Self- Help Groups.

2.4 SHG is an informal group and registration under any Societies Act, State cooperative Act or a partnership firm is not mandatory vide RBI Circular RPCD.No. Plan BC.13/PL- 09.22/90-91 dated July 24th, 1991. However, Federations of Self Help Groups formed at Village, Gram Panchayat, Cluster or higher level may be registered under appropriate acts prevailing in their respective states.

Financial Assistance to the SHGs

3. Revolving Fund: DAY-NRLM, MoRD, would provide Revolving Fund (RF) support to SHGs in existence for a minimum period of 3/6 months and follow the norms of good SHGs, i.e. they follow 'Panchasutra' – regular meetings, regular savings,

regular internal lending, regular recoveries and maintenance of proper books of accounts. Only such SHGs that have not received any RF earlier would be provided with RF, as corpus, with a minimum of ₹10,000 and up to a maximum of ₹15,000 per SHG. The purpose of RF is to strengthen their institutional and financial management capacity and build a good credit history within the group.

4. Capital Subsidy has been discontinued under DAY-NRLM:

No Capital Subsidy would be sanctioned to any SHG from the date of implementation of DAY-NRLM.

5. Community Investment Support Fund (CIF)

CIF would be provided by MoRD to the SHGs promoted under DAY – NRLM in all blocks (intensive and non-intensive) and would be routed through the Village level/ Cluster level Federations, to be maintained in perpetuity by the Federations. The CIF would be used, by the Federations, to advance loans to the SHGs and/or to undertake the common/collective socio-economic activities.

6. Introduction of Interest subvention:

DAY-NRLM has a provision for interest subvention, to cover the difference between the Lending Rate of the banks and 7%, on all credit from the banks/ financial institutions availed by women SHGs, for a maximum of ₹ 300,000/- per SHG. This would be available across the country in two ways:

- (i) In 250 identified districts, banks may lend to the women SHGs @7% up to an aggregated loan amount of ₹300,000/-. The banks would be subvented to the extent of difference between the lending rate (as specified by NABARD) and 7%, subject to the maximum limit of 5.5%. An additional interest subvention of 3% is also available on prompt repayment by the SHGs, reducing the effective rate of interest to 4%.
- (ii) In the remaining districts, the banks may lend at their respective lending rates, applicable to SHGs. In these districts, all women SHGs under DAY– NRLM would be eligible for interest subvention on prompt repayment. The difference between the bank lending rates and 7% for loans up to ₹300,000/- subject to a maximum limit of 5.5%, would be subvented directly in the loan accounts of the SHGs by the SRLMs. This part of the scheme would be operationalized by the SRLMs.
 - Salient features of the Scheme are enclosed in Annex II.
 - The list of 250 identified districts is as per Annex III.
 - Subvented interest rate would be communicated separately to the banks by GoI /RBI.

7. Role of banks:

7.1 Opening of Savings Account:

7.1.1 Opening of Savings account of SHGs: The role of banks would commence with opening of accounts for all the Women SHGs including members with disability and the Federations of the SHGs. The SHGs engaged in promoting of savings habits among their members would be eligible to open savings bank accounts.

- (i) Know Your Customer (KYC) verification of only the office bearers shall suffice for opening of savings bank account.
- (ii) Banks may not insist on Permanent Account Number (PAN) of SHGs at the time of opening of account or transactions and may accept declaration in Form No 60 as may be required.
- (iii) For KYC verification pertaining to SHG members during opening of accounts, instructions of Department of Banking Regulation in Master Direction on KYC (dated February 25, 2016, updated as on April 20, 2020) (Part VI – Paragraph 43) issued by RBI shall be adhered to while completing Customer Due Diligence (CDD) process. CDD means identifying and verifying the customer and the beneficial owner. Accordingly, the current instructions under Simplified norms for Self Help Groups (SHGs) mention that while opening of accounts Customer Due Diligence (CDD) of all the members of SHG shall not be required and CDD of only the office bearers shall suffice. At the time of credit linking of SHGs, banks may undertake KYC verification of all the members in the SHG. However, opening of savings account of all members with the bank shall not be made a prerequisite for credit linkage of SHGs. Banks are advised to maintain separate Savings and loan account for Self Help Groups.
- (iv) Business Correspondents deployed by banks may also be authorized to open Saving Bank Accounts of the SHGs after verification/approval of the base branch, subject to adherence to extant BC guidelines and in accordance with the bank's Board approved policy on Business Correspondents. However, ensuring compliance with KYC and AML norms under the BC model continues to be the responsibility of the banks.

7.1.2 Opening of Savings account of Federation of SHGs: Banks are advised to open savings account of Federations of SHGs at village, Gram Panchayat, Cluster or higher level. These accounts may be categorized as savings account for 'Association of persons'. The 'Know Your Customer' (KYC) norms for the signatories of such accounts as specified from time to time by Reserve Bank of India would be applicable.

7.1.3 Opening of Current Account of Producer Groups (PGs): In order to facilitate collective production and marketing for their produce, banks are advised to open current account for Producer Groups promoted under DAY-

NRLM at village, Gram Panchayat, Cluster or higher level. The 'Know Your Customer' (KYC) norms for the signatories of such accounts as specified from time to time by Reserve Bank of India would be applicable.

7.1.4 Transaction in Savings/Cash Credit account of SHGs and Federation of SHGs: SHGs and their federations may be encouraged to transact through their respective saving accounts and Cash Credit Loan accounts on regular basis. To facilitate this, banks are advised to enable transactions in jointly operated savings/Cash Credit account of SHGs and their federations with interoperable facility at retail outlets managed by Business Correspondents. Banks are also advised to extend all such services to SHGs and their federations through Business Correspondents as per their board approved policies.

7.2 Lending Norms to individual SHG members and SHGs

7.2.1 The eligibility criteria for the SHGs to avail loans:

- SHGs should be in active existence at least since the last 6 months as per the books of account of SHGs and not from the date of opening of S/B account.
- SHGs should be practicing '*Panchasutras*' i.e. Regular meetings; Regular savings; Regular inter-lending; Timely repayment; and Up-to-date books of accounts;
- Qualified as per grading norms fixed by NABARD. As and when the federations of the SHGs come to existence, the grading exercise may be done by the Federations to support the banks.
- The existing defunct SHGs are also eligible for credit if they are revived and continue to be active for a minimum period of 3 months.

7.2.2 Loan Application: It is advised that all banks may use the Common Loan Application Forms recommended by Indian Bank's Association (IBA) for extending credit facility to SHGs.

7.2.3 Loan amount: Emphasis is laid on the multiple doses of assistance under DAY- NRLM. This would mean assisting an SHG over a period of time, through repeat doses of credit, to enable them to access higher amounts of credit for taking up sustainable livelihoods and improve on the quality of life.

SHGs may avail either Term Loan (TL) or a Cash Credit Limit (CCL) loan or both based on the need. In case of need, additional loan may be sanctioned even though the previous loan is outstanding, based on the repayment behavior and performance of the SHG.

The amount of credit under different facilities are as follows:

Cash Credit Limit (CCL): In case of CCL, banks are advised to sanction minimum loan of ₹ 6 lakh to each eligible SHGs for a period of 3 years with a yearly drawing power (DP). The drawing power may be enhanced annually based on the repayment performance of the SHG. The drawing power may be calculated as follows:

- DP for First Year: 6 times of the existing corpus or minimum of ₹1 lakh, whichever is higher
- DP for Second Year: 8 times of the corpus at the time review/ enhancement or minimum of ₹2 lakh, whichever is higher
- DP for Third Year: Minimum of ₹6 lakh based on the Micro credit plan prepared by SHG and appraised by the Federations /Support agency and the previous credit history.
- DP for Fourth Year onwards: Above ₹6 lakh, based on the Micro credit plan prepared by SHG and appraised by the Federations /Support agency and the previous credit History.

Term Loan: In case of Term Loan, banks are advised to sanction loan amount in doses as mentioned below:

- First Dose: 6 times of the existing corpus or minimum of ₹1 lakh, whichever is higher
- Second Dose: 8 times of the existing corpus or minimum of ₹2 lakh, whichever is higher
- Third Dose: Minimum of ₹6 lakh, based on the Micro credit plan prepared by the SHGs and appraised by the Federations /Support agency and the previous credit history.
- Fourth Dose onwards: Above ₹6 lakh, based on the Micro credit plan prepared by the SHGs and appraised by the Federations /Support agency and the previous credit History.

Banks are advised take necessary measures to ensure that eligible SHGs are provided with repeat loans. Banks are advised to coordinate with DAY-NRLM to institutionalize a mechanism for online submission of loan application from SHGs for tracking and timely disposal of application.

(Corpus is inclusive of revolving funds, if any, received by that SHG, its own savings, interest earning by SHG from on-lending to its members, income from other sources, and funds from other sources in case of promotion by other institutes/NGOs.)

7.3 Purpose of loan and repayment:

7.3.1 The loan amount would be distributed among members based on the Micro Credit Plan (MCP) prepared by the SHGs. The loans may be used by members for meeting social needs, high cost debt swapping, construction or repair of house, construction of toilets and taking up sustainable livelihoods by the individual members within the SHGs or to finance any viable common activity started by the SHGs.

7.3.2 In order to facilitate use of loans for augmenting livelihoods of SHG members, it is advised that at least 50% of loans above ₹2 lakh, 75% of loans above ₹4 lakh and at least 85% of loans above ₹6 lakh be used primarily for income generating productive purposes. Micro Credit Plan (MCP) prepared by SHGs would form the basis for determining the purpose and usage of loans.

7.3.3 Repayment schedule for Term Loans may be as follows:

- The First dose of loan may be repaid in 24-36 months in monthly/Quarterly Instalments.
- The Second dose of loan may be repaid in 36-48 months in monthly/Quarterly instalments.
- The Third dose of loan may be repaid in 48-60 months based on the cash flow in monthly/Quarterly instalments.
- The loan from Fourth dose onwards may be repaid between 60-84 months based on the cash flow in monthly/ quarterly installments.

7.3.4 All facilities sanctioned under DAY- NRLM would be governed by the Asset Classification norms issued by Reserve Bank of India from time to time.

7.4. Security and Margin:

No collateral and no margin would be charged up to ₹10.00 lakh limit to the SHGs. No lien should be marked against savings bank account of SHGs and no deposits should be insisted upon while sanctioning loans.

7.5. Dealing with Defaulters:

It is desirable that willful defaulters should not be financed under DAY-NRLM. In case willful defaulters are members of a group, they might be allowed to benefit from the thrift and credit activities of the group including the corpus built up with the assistance of Revolving Fund. But at the stage of accessing bank loan by SHG for financing economic activities by its members, the willful defaulters should not

have the benefit of such bank loan until the outstanding loans are repaid. Willful defaulters of the group should not get benefits under the DAY-NRLM Scheme and the group may be financed excluding such defaulters while documenting the loan. However, banks should not deny loan to entire SHG on the pretext that spouse or other family members of individual members of SHG being a defaulter with the bank. Further, non-willful defaulters should not be debarred from receiving the loan. In case default is due to genuine reasons, banks may follow the norms suggested for restructuring the account with revised repayment schedule.

8 Credit Target Planning

8.1 Based on the Potential Linked Plan/State Focus Paper prepared by NABARD, SLBC sub-committee on SHG Bank Linkage may arrive at the district-wise, block-wise and branch-wise credit plan. The sub-committee should consider the existing SHGs, New SHGs proposed, and number of SHGs eligible for fresh and repeat loans as suggested by the SRLMs to arrive at the credit targets for the states. The targets so decided should be approved in the SLBC and reviewed and monitored periodically for effective implementation.

8.2 The district-wise credit plans should be communicated to the DCC. The Block-wise/Cluster-wise targets are to be communicated to the bank branches through the Controllers.

9 Post credit follow-up

9.1 Loan pass books or statement of accounts in regional languages may be issued to the SHGs which may contain all the details of the loans disbursed to them and the terms and conditions applicable to the loan sanctioned. The passbook should be updated with every transaction made by the SHGs. At the time of documentation and disbursement of loan, it is advisable to clearly explain the terms and conditions as part of financial literacy.

9.2 Bank branches may observe one fixed day in a fortnight to enable the staff to go to the field and attend the meetings of the SHGs and Federations to observe the operations of the SHGs and keep a track of the regularity in the SHGs meetings and performance.

10 Repayment:

Prompt repayment of the loans is necessary to ensure the success of the programme. Banks shall take all possible measures, i.e. personal contact, organization of joint recovery camps with District Mission Management Units (DPMUs) /District Rural Development Agency (DRDAs) to ensure the recovery of loans. Keeping in view, the importance of loan recovery, banks should prepare a list of defaulting SHGs under DAY-NRLM every month and furnish the list in the BLBC, DCC meetings. This would ensure that DAY-NRLM staff at the district/block level would assist the bankers in initiating the repayment

11 Supervision and monitoring of the Scheme

Banks may set up cells for Self Help Groups at respective Regional/Zonal offices of banks. These cells should periodically monitor and review the flow of credit to the SHGs, ensure the implementation of the guidelines to the scheme, collect data from the branches and make available consolidated data to the Head office and the DAY-NRLM units at the districts/ blocks. The cell should also discuss this consolidated data in the SLBC, BLBC and DCC meetings regularly to maintain the effective communication with the state staff and all banks.

11.1 State Level Bankers' Committee: SLBCs shall constitute a sub-committee on SHG bank linkage. The sub-committee should consist of members from all banks operating in the State, RBI, NABARD, CEO of SRLM, representatives of State Rural Development Department, Secretary-Institutional Finance and Representatives of Development Departments etc. The sub- committee shall discuss a specific agenda of review, implementation and monitoring of the SHG-Bank linkage and the issues/ constraints in achievement of the credit target. The decisions of SLBCs should be derived from the analysis of the reports of the sub-committee.

11.2 District Coordination Committee: The DCC shall regularly monitor the flow of credit to SHGs at the district level and resolve issues that constrain the flow of credit to the SHGs at district level. This committee should have participation of LDMs, AGM of NABARD, district coordinators of the banks and DPMU staff representing DAY-NRLM and office bearers of SHG federations

11.3 Block level Bankers Committee: The BLBC shall take up issues of SHG bank linkage at the block level. In this Committee, the SHGs/ Federations of the SHGs should be included as members to raise their voice in the forum. Branch wise status of SHG credit shall be monitored at the BLBC.

11.4 Reporting to Lead District Managers: The branches may furnish the progress report and the delinquency report achieved under various activities of DAY-NRLM in the format at Annex-IV and Annex -V to the LDM every month for onward submission to Special Steering Committee/sub-committee constituted by SLBC.

11.5 Reporting to RBI/NABARD: Banks may give a state-wise consolidated report on the progress made on DAY-NRLM to RBI/NABARD at quarterly intervals. The data may be submitted within a month from the end of the concerned quarter.

11.6 LBR returns: Existing procedure of submitting LBR returns to be

continued duly furnishing the correct code

12 Financial Literacy: Financial Literacy is one of the important strategies to spread awareness on financial behavior and keep households informed about various financial products and services. DAY-NRLM has trained and deployed a large number of cadre called 'Financial Literacy Community Resource Persons (FL-CRPs)' to carry out financial literacy camps at village level. Financial Literacy Centers (FLC) established by various banks may coordinate with respective SRLMs and utilize the services of FL-CRPs to conduct village camps on Financial Literacy.

13 Data Sharing:

13.1 Data sharing on a mutually agreed format / interval may be provided to DAY-NRLM or State Rural Livelihood Missions (SRLMs) for initiating various strategies including recovery etc. The financing banks are advised to regularly share data on loans to SHGs with the DAY- NRLM or SRLMs, directly from the CBS platform.

13.2 Banks should share data of Pradhan Mantri Jeevan Jyoti Bima Yojana (PMJJBY) and Pradhan Mantri Suraksha Bima Yojana (PMSBY) with DAY-NRLM on agreed formats to facilitate higher enrollment and claim settlement under the mentioned schemes.

13.3 Banks to share data of all SHG transactions being done at Business Correspondents points using Dual Authentication technology introduced by banks on a mutually agreed format/interval only after obtaining consent of the customer. However, the banks should ensure preservation and protection of the security and confidentiality of customer information in the custody or possession of BC.

14 DAY-NRLM support to the bankers:

14.1 SRLM would develop strategic partnerships with major banks at various levels. It would invest in creating enabling conditions for both the banks and the poor for a mutually rewarding relationship.

14.2 SRLM would assist the SHGs through imparting financial Literacy, extending counselling services on savings, credit, insurance, pension and training on Micro- investment Planning embedded in capacity building.

14.3 SRLMs would extend support to banks for improving quality of banking services to poor clients including follow-up for recovery of over dues if any, by positioning customer relationship managers (Bank Mitra/ Sakhi) with every bank

branch involved in financing of SHGs.

14.4 Leveraging IT mobile technologies and institutions of poor, youth or SHG member as business facilitators and business correspondents.

14.5 Community Based Repayment mechanism (CBRM): One exclusive sub - committee for SHG Bank Linkage may be formed at village/cluster/ block level which would provide support to the banks in ensuring proper utilization of loan amount, recovery etc. The bank linkage sub - committee members from each village level federation along with project staff would meet once in a month under the chairmanship of the Branch Manager in the branch premises with the agenda items relating to bank linkage.

Annex I (a)

Key Features of DAY-NRLM

1. Universal Social Mobilization: To begin with, DAY-NRLM would ensure that at least one member from each identified rural poor household, preferably a woman, is brought under the Self Help Group (SHG) network in a time bound manner. Subsequently, both women and men would be organized for addressing livelihood issues i.e. farmers organizations, milk producers' cooperatives, weavers associations, etc. All these institutions are inclusive and no poor would be left out of them. DAY-NRLM would ensure adequate coverage of vulnerable sections of the society such that 50% of the beneficiaries are SC/STs, 15% are minorities and 3% are persons with disability, while keeping in view the ultimate target of 100% coverage of all households under the automatically included criteria and households with at least one deprivation criteria as per Socio-Economic and Caste Census (SECC).

2. Participatory Identification of poor (PIP): The experience from SGSY suggests that the current BPL list has large inclusion and exclusion errors. To widen the target groups beyond the BPL list and to include all the needy poor identified as households with at least one deprivation criteria as per Socio-Economic and Caste Census (SECC). DAY- NRLM would also undertake community-based process i.e. participation of the poor in the process of identifying the target group. Participatory process based on sound methodology and tools (*social mapping and well-being categorization, deprivation indicators*) and also locally understood and accepted criterion ensures local consensus that inadvertently reduces the inclusion and exclusion errors and enables formation of the groups on the basis of mutual affinity. Over the years, the participatory method of identifying the poor have been developed and applied successfully in the states like AP, Kerala, Tamil Nadu and Odisha.

The households identified with at least one deprivation criteria as per SECC along with households identified through the P.I.P process would be accepted as DAY-NRLM target group and would be eligible for all the benefits under the programme. The list finalized after PIP process would be vetted by the Gram Sabha and approved by the Gram Panchayat.

Till the PIP process is undertaken by the State in a particular district/Block, the rural households with at least one deprivation criteria as per SECC list would be targeted under DAY-NRLM. As already provided in the Framework for implementation of DAY-NRLM, up to 30% of the total membership of the SHGs may be from among the population marginally above the poverty line, subject to the approval of other members of the group. This 30% also includes the poor households whose name does not figure in the SECC list but are as poor as those included in SECC list.

3. Promotion of Institutions of the poor: Strong institutions of the poor such as SHGs and their village level and higher-level federations are necessary to provide space, voice and resources for the poor and for reducing their dependence on external agencies. They empower them and also act as instruments of knowledge and technology dissemination, and hubs of production, collectivization and commerce. DAY-NRLM, therefore, would focus on setting up these institutions at various levels. In addition, DAY- NRLM would promote specialized institutions like Livelihoods collectives, producers' cooperative/companies for livelihoods promotion through deriving economies of scale, backward and forward linkages, and access to information, credit, technology, markets etc.

The Livelihoods collectives would enable the poor to optimize their limited resource.

4. Strengthening all existing SHGs and federations of the poor. There are existing institutions of the poor women formed by Government efforts and efforts of NGOs. DAY- NRLM would strengthen all existing institutions of the poor in a partnership mode. The self-help promoting institutions both in the Government and in the NGO sector would promote social accountability practices to introduce greater transparency. This would be in addition to the mechanisms that would be evolved by SRLMs and state governments. The learning from one another underpins the key processes of learning in DAY-NRLM.

5. Emphasis on Training, Capacity building and skill building: DAY-NRLM would ensure that the poor are provided with the requisite skills for managing their institutions, linking up with markets, managing their existing livelihoods, enhancing their credit absorption capacity and credit worthiness, etc. A multi-pronged approach is envisaged for continuous capacity building of the targeted families, SHGs, their federations, government functionaries, bankers, NGOs and other key stakeholders. Particular focus would be on developing and engaging community professionals and community resource persons for capacity building of SHGs and their federations and other collectives. DAY- NRLM would make extensive use of ICT to make knowledge dissemination and capacity building more effective.

6. Revolving Fund and Community investment support Fund (CIF): A Revolving Fund would be provided to eligible SHGs as an incentive to inculcate the habit of thrift and accumulate their own funds towards meeting their credit needs in the long-run and immediate consumption needs in the short-run. The CIF would be a corpus and used for meeting the members' credit needs directly and as catalytic capital for leveraging repeat bank finance. The C.I.F would be routed to the SHGs through the Federations. The key to coming out of poverty is continuous and easy access to finance, at reasonable rates, till they accumulate their own funds in large measure.

7. Universal Financial Inclusion: DAY-NRLM would work towards achieving universal financial inclusion, beyond basic banking services to all the poor households,

SHGs and their federations. DAY-NRLM would work on both demand and supply side of Financial Inclusion. On the demand side, it would promote financial literacy among the poor and provides catalytic capital to the SHGs and their federations. On the supply side, it would coordinate with the financial sector and encourage use of Information, Communication & Technology (ICT) based financial technologies, business correspondents and community facilitators like 'Bank Mitras'. It would also work towards universal coverage of rural poor against loss of life, health and assets. Further, it would work on remittances, especially in areas where migration is endemic.

8. Provision of Interest Subvention: The rural poor need credit at low rate of interest and in multiple doses to make their ventures economically viable. In order to ensure affordable credit, DAY-NRLM has a provision for subvention on interest rate above 7% per annum for all eligible SHGs, who have availed loans from mainstream financial institutions.

9. Funding Pattern: DAY-NRLM is a Centrally Sponsored Scheme and the financing of the programme would be shared between the Centre and the States in the ratio of 60:40 (90:10 in case of North Eastern States including Sikkim; completely from the Centre in case of UTs). The Central allocation earmarked for the States would broadly be distributed in relation to the incidence of poverty in the States.

10. Phased Implementation: Social capital of the poor consists of the institutions of the poor, their leaders, community professionals and more importantly community resource persons (poor women whose lives have been transformed through the support of their institutions). Building up social capital takes some time in the initial years, but it multiplies rapidly after some time. If the social capital of the poor does not play the lead role in DAY-NRLM, then it would not be a people's programme. Further, it is important to ensure that the quality and effectiveness of the interventions is not diluted. Therefore, a phased implementation approach is adopted in DAY-NRLM. DAY-NRLM would reach all districts by the end of 12th Five-year Plan.

11. Intensive blocks. The blocks that are taken up for implementation of DAY-NRLM, 'intensive blocks', would have access to a full complement of trained professional staff and cover a whole range of activities of universal and intense social and financial inclusion, livelihoods, partnerships etc. However, in the remaining blocks or non-intensive blocks, the activities may be limited in scope and intensity.

12. Rural Self Employment Training Institutes (RSETIs). RSETI concept is built on the model pioneered by Rural Development Self Employment Institute (RUDSETI) – a collaborative partnership between SDME Trust and Canara Bank. The model envisages transforming unemployed youth into confident self-employed entrepreneurs through a short duration experiential learning programme followed by systematic long duration hand holding support. The need-based training builds

entrepreneurship qualities, improves self-confidence, reduces risk of failure and develops the trainees into change agents. Banks are fully involved in selection, training and post training follow up stages. The needs of the poor articulated through the institutions of the poor would guide RSETIs in preparing the participants/trainees in their pursuits of self-employment and enterprises. DAY-NRLM would encourage public sector banks to set up RSETIs in all districts of the country.

Annexure II

Guidelines for Interest subvention scheme for Women SHGs – Year 2020-21

Interest subvention scheme on Credit to Women SHGs in rural areas would be available in following two ways:

I. Interest subvention scheme on Credit to Women SHGs during the year 2020-21 in 250 districts (indicated in Annexure III)

1. All women SHGs will be eligible for Interest subvention on credit up to ₹3 lakh at subvented rate of 7% per annum. SHGs availing capital subsidy under SGSY in their existing credit outstanding will not be eligible for benefit under this scheme.
2. The Regional Rural Banks (RRBs) / Cooperative Banks will lend to all the women SHGs in rural areas at the rate of 7% up to an aggregated loan amount of ₹ 300,000/- in the 250 districts (details provided in Annexure- III). For the women SHGs in these districts an additional interest subvention of 3% is also available on prompt repayment, reducing the effective rate of interest to 4%.
3. RRBs / Cooperative Banks will be subvented to the extent of difference between the lending rates (as specified by NABARD) and 7% subject to the maximum limit of 5.5% for year 2020-21. RRBs / Cooperative Banks will also get concessional refinance from NABARD and this subvention will be available only on the part of the loan made out of their own funds. This subvention will be available to the RRBs / Cooperative Bank on the condition that they make SHG credit available at 7% p.a. in the 250 districts.
4. Further, the SHGs would be provided with an additional 3% subvention on the prompt repayment of loans. For the purpose of Interest Subvention of additional 3% on prompt repayment, an SHG account would be considered prompt payee if it satisfies the following criterion as specified by Reserve Bank of India (RBI):

(a) For Cash Credit Limit:

- i. Outstanding balance shall not have remained in excess of the limit/drawing power continuously for more than 30 days.
- ii. There should be regular credit and debits in the accounts. In any case there shall be at least **one customer induced credit during a month.**
Customer induced credit should be sufficient to cover the interest debited during the month.

(b) For the Term loans: A term loan account where all of the interest payments and/or instalments of principal were paid within 30 days of the due date during the tenure of the loan, would be considered as an account having prompt payment.

The prompt payment guidelines would continue to be guided by RBI guidelines on the subject in the future.

All prompt payee SHG accounts as on the end of the reporting quarter will be eligible for the additional interest subvention of 3%. The banks should credit the amount of 3% interest subvention to the eligible SHG loan accounts and thereafter seek the reimbursement.

5. RRBs / Cooperative Banks can take the advantage of concessional refinance from NABARD for lending to women SHGs at 7% per annum in the identified 250 districts. The availability of concessional refinance for RRBs / Cooperative Banks will be guided by the terms and conditions as laid down by NABARD. A separate notification will be issued by NABARD in this regard.
6. The scheme is limited to Women Self Help Groups in rural areas only.
7. The funding for the scheme would be met out of Central Allocation under DAY-NRLM.
8. The interest subvention scheme for RRBs / Cooperative Banks in these districts will be operationalized by NABARD in a manner similar to short term crop loan scheme.
9. All Cooperative Banks, who are operating on the Core Banking Solutions (CBS) can avail the interest subvention under the scheme.
10. In order to avail the Interest Subvention on credit extended to the SHGs @ 7%, regular subvention, all RRBs / Cooperative Banks are required to submit their claims to the respective Regional Offices of NABARD on quarterly basis for quarters ending as on June 30, 2020, September 30, 2020, December 31, 2020 and March 31, 2021. The claim for the last quarter ending March 31, 2021 should be accompanied with auditor's certificate (in original) certifying that the claims for the FY 2020-21 as true and correct.
11. RRBs / Cooperative Banks may submit their consolidated claims pertaining to 3% additional subvention on disbursements made during the entire year 2020-21 to respective Regional Offices of NABARD latest by 30th June 2021 duly audited by statutory auditor certifying the correctness
12. Any remaining claim pertaining to the disbursements made during the year 2020-21 and not included during the year, may be consolidated separately and marked as an '*Additional Claim*' and submitted to respective Regional Offices of NABARD latest by June 30, 2021, duly audited by Statutory Auditor's certifying the correctness. No claims from banks pertaining to interest subvention for Financial Year 2020-21 are admissible after June 30, 2021.
13. Any corrections in claims by Banks shall be adjusted from later claims based on auditor's certificate.
14. The claims for interest subvention are to be submitted in the format at annexure VI, VIA, VII & VIIA.

II. Interest subvention scheme for Category II Districts (Other than 250 districts)

For category II districts, comprising of districts other than the above 250 districts (Category I), all Women SHGs under DAY- NRLM will be eligible for interest subvention to avail the loan facility at an interest rate of 7%. The funding for this subvention will be provided to the State Rural Livelihoods Missions (SRLMs) from the allocation for DAY- NRLM. In the Category II districts, Banks will charge the SHGs as per their respective lending norms and the difference between the lending rates and 7% subjected to a maximum limit of 5.5% for the FY 2020-21 will be subvented in the loan accounts of the SHGs by the SRLMs. In pursuance of the above, the salient features and the operational guidelines in respect of the interest subvention for the category II districts, for the year 2020-21 are as follows:

(A) Role of the Banks:

All banks who are operating on the Core Banking Solution (CBS) are required to furnish the details of the Credit disbursement and Credit outstanding of the SHGs across all districts in the desired format as suggested by the MoRD, directly from the CBS platform, to the Ministry of Rural Development (*through FTP or interface*) and to the SRLMs. The information should be provided on a monthly basis to facilitate the calculation and disbursement of the Interest Subvention amount to SHGs.

(B) Role of the State Governments:

1. All women SHGs from rural areas under DAY- NRLM would be eligible for interest subvention on credit upto ₹ 3 lakh at the rate of 7% per annum on prompt repayment.
2. This scheme will be implemented by the State Rural Livelihood Missions (SRLMs). SRLMs will provide interest subvention to the eligible SHGs who have accessed loan from RRBs and Cooperative Banks. The funding for this subvention will be met out of the Central Allocation and State Contribution as per the norms of Government of India.
3. The SHGs will be subvented with the extent of difference between the lending Rate of the banks and 7% subject to a maximum limit of 5.5% for the year 2020-21 by the SRLMs, directly on a monthly/quarterly basis. An *e-transfer* of the subvention amount will be made by the SRLM to the loan accounts of the SHGs who have repaid promptly. In case the loan account is already closed, or e-transfer to the loan account is not successful due to any reason, the subvention amount may be transferred to the corresponding savings account of the concerned SHG.

For the purpose of the Interest Subvention, an account would be considered as prompt payee if it satisfies the following criterion:

(a). For Cash Credit Limit:

- i. Outstanding balance shall not have remained in excess of the limit/drawing power continuously for more than 30 days.

- ii. There should be regular credit and debits in the accounts. In any case there shall be at least one customer induced credit during a month.
- iii. Customer induced credit should be sufficient to cover the interest debited during the month.

(b). For the Term loans: A term loan account where all of the interest payments and/or instalments of principal were paid within 30 days of the due date during the tenure of the loan, would be considered as an account having prompt payment.

The prompt payment guidelines would continue to be guided by RBI guidelines on the subject in the future.

4. Women SHGs who have availed capital subsidy under SGSY in their existing loans, will not be eligible for benefit of Interest Subvention for their subsisting loan under this scheme
5. SRLMs should submit Quarterly Utilization Certificate indicating subvention amounts transferred to the Loan accounts of the eligible SHGs.

III. Ministry of Rural Development in consultation with States will harmonize the state specific interest subvention schemes.

Annexure III

List of 250 eligible Districts for the Interest Subvention on the loan at 7% and additional interest Subvention of 3% on the prompt repayment

Sr. No.	States	Name of districts	No. of Districts
1	ANDHRA PRADESH	Guntur	6
2		Krishna	
3		Srikakulam	
4		East Godavari	
5		Vijaynagram	
6		Visakhapatnam	
7	ARUNACHAL PRADESH	East Siang	4
8		East Kameng	
9		Papumpare	
10		Lohit	
11	ASSAM	Chirang	8
12		Karbi Anglong	
13		Sonitpur	
14		Tinsukiya	
15		Hailakandi	
16		Dhemaji	
17		Jorhat	
18		Nagaon	
19	BIHAR	Saharsa	17
20		Supaul	
21		Madhepura	
22		Nalanda	
23		Khagria	
24		EastChampan (Motihari)	
25		Arwal	
26		Aurangabad	
27		Gaya	
28		Jamui	
29		Jehanabad	
30		Kaimur	
31		Munger	
32		Nawada	
33		Rohtas	
34		Paschim Champan	

35		Sitamarhi	
36	CHATTISGARH	Balarampur	18
37		Surajpur	
38		Sukama	
39		Kondagaon	
40		Gariyaband	
41		Baloda Bazar	
42		Dhamtari	
43		Raigarh	
44		Bastar	
45		Bijapur	
46		Dantewada	
47		Jashpur	
48		Kanker	
49		Kawardha	
50		Koriya	
51		Narayanpur	
52		Rajnandgaon	
53		Sarguja	
54	GUJARAT	Chhotaudepur	7
55		Mahisagar	
56		Mehsana	
57		Junagadh	
58		Vadodara	
59		Banaskantha	
60		Panchmahal	
61	JHARKHAND	Pakur	20
62		Dumka	
63		Godda	
64		Bokarao	
65		Chatra	
66		Garhwa	
67		Giridh	
68		Gumla	
69		Hazaribagh	
70		Khunti	
71		Kodarma	
72		Latehar (N)	
73		Lohardaga	
74		Paschim Singhbhum	
75		Palamu	

76		Purbi Singhbhum	
77		Ramgarh	
78		Ranchi(Rural)	
79		Saraikela (N)	
80		Simdega (N)	
81	KARNATAKA	Bijapur	8
82		Chamrajnagar	
83		Chitradurga	
84		Gulbarga	
85		Mysore	
86		Tumkur	
87		Gadag	
88		Koppal	
89	MADHYA PRADESH	Sager	20
90		Damoh	
91		Tikamgarh	
92		Panna	
93		Chahatapur	
94		Jhabua	
95		Dhar	
96		Annupur	
97		Balaghat	
98		Dindori	
99		Mandala	
100		Seoni	
101		Shahdol	
102		Sidhi	
103		Umaria	
104		Chhindwara	
105		Singrauli	
106		Badwani	
107		Sheopur	
108		Alirajpur	
109	MAHARASHTRA	Solapur	13
110		Ratnagiri	
111		Thane	
112		Wardha	
113		Beed	
114		Sindhurdurg	
115		Chandrapur	
116		Gadchiroli	

117		Gondia	
118		Jalna	
119		Osmanabad	
120		Nandurbar	
121		Yavatmal	
122	ODISHA	Angul	22
123		Bhadrak	
124		Balasore	
125		Cuttack	
126		Balangir	
127		Devagarh	
128		Gajapati	
129		Ganjam	
130		Jajpur	
131		Kalahandi	
132		Kandhamal	
133		Kendujhar	
134		Koraput	
135		Malkangiri	
136		Mayurbhanj	
137		Nabarangpur	
138		Nayagarh	
139		Nuapada	
140		Rayagada	
141		Sambalpur	
142		Sonapur	
143		Sundargarh	
144	RAJASTHAN	Dungarpur	9
145		Banswara	
146		Dholpur	
147		Jhalawar	
148		Baran	
149		Ajmer	
150		Alwar	
151		Dausa	
152		Udaipur	
153	TAMIL NADU	Cuddalore	9
154		Nagapattinam	
155		Thanjaore	
156		Trichy	
157		Dindugal	

158		Vilupuram	
159		Vellore	
160		Thiruvannamalai	
161		Dharmapuri	
162	UTTAR PRADESH	Agra	25
163		Aligarh	
164		Auraiya	
165		Basti	
166		Bijnor	
167		Lakhimpur Kheri	
168		Unnao	
169		Varanasi	
170		Bara banki	
171		Gorakhpur	
172		Lucknow	
173		Chandauli	
174		Mirzapur	
175		Sonbhadra	
176		Badaun	
177		Hardoi	
178		Etwah	
179		Azamgarh	
180		Allahabad	
181		Ambedkarnagar	
182		Bahraich	
183		Deoria	
184		Jalaun	
185		Hamirpur	
186		Banda	
187	WEST BENGAL	Alipurduar	8
188		Purba Medinipur	
189		South 24 Parganas	
190		Bankura	
191		Medinipur West	
192		Coochbehar	
193		Birbhum	
194		Puruliya	
195	TELANGANA	Mahabubnagar	5
196		Adilabad	
197		Warangal-Rural	
198		Khammam	

199		Karimnagar	
200	KERALA	Idukki	4
201		Vayanadu	
202		Pallakkad	
203		Mallapuram	
204	HARYANA	Mahendergarh	6
205		Karnal	
206		Jind	
207		Mewat	
208		Bhiwani	
209		Jhajjar	
210	HIMACHAL PRADESH	Kangra	4
211		Una	
212		Shimla	
213		Mandi	
214	JAMMU & KASHMIR	Kupwara	6
215		Poonch	
216		Kistwar	
217		Ganderbal	
218		Budgam	
219		Udhampur	
220	PUNJAB	Patiala	6
221		Sangrur	
222		Bathinda	
223		Tarn Taran	
224		Gurdaspur	
225		Ferozepur	
226	UTTRAKHAND	Pithoragarh	4
227		Pohri Garwal	
228		Chamoli	
229		Bageshwar	
230	MANIPUR	Chandel	2
231		Imphal East	
232	MEGHALAYA	West Garo Hills	3
233		South West Khasi Hills	
234		West Khasi Hill	
235	MIZORAM	Serchhip	3
236		Aizwal	
237		Lunglei	
238	NAGALAND	Kiphre	5
239		Longleng	

240		Peren	
241		Tuensang	
242		Mon	
243	TRIPURA	Dhalai	3
244		West Tripura	
245		North Tripura	
246	PUDUCHERRY	Puducherry	1
247	ANDAMAN & NICOBAR ISLANDS	North & Middle Andhman Dist	1
248	SIKKIM	South Sikkim	2
249		East Sikkim	
250	GOA	North Goa	1

Annexure IV

Progress report for the
month of _____ 20__

Branch Name:

Bank Name:

Block Name:

District:

State:

No. of loans – Actual * ₹lakhs

S. No	No of SHGs with SB account			Credit Linked SHGs in the month						Credit outstanding	
	Total S/B accounts till last month	New a/c opened this month	Cumulative	New Loans		Repeat Loans		Cumulative		No of loans	Amount Outstanding*
				No of loans	Amount Disbursed*	No of loans	Amount Disbursed*	No of loans	Amount Disbursed*		
	1(a)	1(b)	1(c) = 1(a)+1(b)	2(a)	2(b)	3(a)	3(b)	4(a) = 2(a)+3(a)	4(b)=2(b)+3(b)	5(a)	5(b)

**New loans: First linkage loans to be considered as the new loans*

**Second and third linkage to be counted under repeat finance*

** Credit Outstanding 5(a) and 5(b) should be inclusive of the cumulative credit disbursed in the month i.e. 5(b) = 4(b) + credit outstanding till last month*

Annexure - V

Delinquency Report for the month of

Branch Name:

Bank Name:

Block Name:

District:

State:

(No. of loans – Actual * ₹ lakhs)

SL No	No of loan accounts	Amount outstanding*	Irregular accounts (4)		Details of the NPA accounts (5)	
			No of accounts	Overdue Amount*	No of accounts	Amount*
1	2	3	4(a)	4(b)	5(a)	5(b)

Annexure – VI

Claim for Interest Subvention on loans to women SHGs at 7% per annum, for the credit up-to ₹ 3 Lakhs, for the year 2020-21

Name of Bank:

Period of claim: From to

(Claims to be submitted on quarterly basis only)

Sr. No.	Particulars	Amount (₹)
1	Amount of women SHG loans disbursed fromto Upto ₹ 3 lakhs per SHG with interest at 7% p.a.	
2	Number of such accounts	
3	Sum product of total women SHG loan outstanding for the period where loan disbursed was upto ₹ 3 lakhs with interest at 7% p.a. (Product = Amount Outstanding x No of days outstanding)	
4	Sum product of concessional refinance availed from NABARD for the same period against the women SHG loans	
5	Sum total product of amount eligible for the period in respect of loans disbursed by the bank out of their own resources (Sr 3 – Sr 4)	
6	Amount of% (maximum lending rate – 7% subject to maximum of 5.5% pa) now claimed for the above period [Sr 5 x (Maximum lending rate – 7% subject to maximum of 5.5% pa)/ 36500]	

We certify having the loans to women SHGs in the notified 250 Category-I districts (as indicated at Sr. 1, 2 & 3 above) at 7% pa. We, further certify, that the amount of interest subvention for the year 2020-21 being claimed above have been correctly calculated in conformity with NABARD circular No. 277/MCID-03/2020-21 dated 8 October 2020. We undertake that in the event of any inaccuracy/ discrepancy detected later during internal/ statutory audit or statutory inspection of our bank by NABARD or otherwise, we shall immediately refund to NABARD any excess amount of interest subvention claims received by us. The detailed information of claim is available with us and the same would be made available for verification/inspection as and when desired by NABARD.

Signature & seal of authorized signatory of bank

Name:

Date:

Designation:

Annexure –VI-A

Statutory Auditor’s Certificate

(Certificate to be submitted in the same format)

1. Certified that% interest subvention claim of Rs..... (Rupees) for the period from to Referred by the bank has been worked out by (Name of bank) as per instructions contained in NABARD circular No. 277/MCID-03/2020-21 dated 8 October 2020. The above claim has been verified to my satisfaction from the records made available by the bank is duly audited by me and is found to be correct.
2. It is further certified that the lending interest rate on women SHG loans (upto ₹ 3 lakhs) sanctioned and disbursed by the bank to the loanee is 7% p.a. during the year 2020-21.

Signature & seal of Statutory Auditor of bank

Name:

Date:

FRN No:

Annexure – VII

Claim for additional subvention @ 3% on prompt repayment, for credit upto ₹ 3 lakhs, for the year 2020-21

Name of Bank:

Period of claim: From **to**

(Only consolidated claim for entire year to be submitted)

New accounts opened during the periodto		Outstanding as at 31 st Mar 2021		Total Outstanding as at		Regular/ eligible women SHGs		Amount of Interest subvention
Accounts	Amount (₹)	Accounts	Amount (₹)	Accounts	Amount (₹)	Accounts	Amount (₹)	Amount (₹)

We certify that the above women SHG loans in category-I districts were satisfying the criteria of prompt payee accounts and the benefit of the additional 3% subvention has been passed on to the women SHG's account, reducing the effective rate of interest to 4% for the prompt payee women SHGs.

Signature & seal of authorized signatory of bank

Name:

Date:

Designation:

Annexure – VII-A

Statutory Auditor’s Certificate

(Certificate to be submitted in the same format)

Certified that 3% interest subvention claim of ₹
(Rupees.....) for the period fromto
..... referred by the bank has been worked out by (Name of bank
.....) as per instructions contained in
NABARD circular No. 277/MCID-03/2020-21 dated 8 October 2020. The
above indicated amount has been directly credited to the eligible SHG accounts.
Above claim has been verified to my satisfaction from the records made
available by the bank is duly audited by me and is found to be correct.

Signature & seal of Statutory Auditor of bank

Name:

Date:

FRN No: